

Summer Food Service Program

Sponsored by Houston Parks and Recreation Department

2011 REQUEST TO PARTICIPATE FORM

Registration Deadline April 15, 2011

Please fax: (713) 676-6836 or
e-mail: sheila.pous@houstontx.gov

Program sites (churches, apartment complexes, community/learning centers, youth organizations, and schools) wishing to participate in the Summer Food Service Program (SFSP) sponsored by Houston Parks and Recreation Department **are required to submit a Request to Participate form every program year.** Your request will be evaluated, and new sites will be scheduled for a Site Pre-Approval Visit. SFSP office will complete and submit your request for final approval by the Texas Department of Agriculture Food and Nutrition Division. **Please provide the following information:**

Name of Agency	E-mail address
Contact Person of Agency	Daytime Phone Number & Alternate Phone Number
Complete Mailing Address of Agency	
School District	Nearest School to your site

Exact location for meal delivery: _____
Name of facility

Complete physical address of facility used for the operation of the Summer Food Service Program

Has your site/agency participated in the SFSP in previous years? Yes _____ No _____
If yes, what years? _____

Sites are required to participate in this program a minimum of 4 weeks.

Please call (713) 676-6832 to register for the 2011 Training Session for Site Supervisors, starting in April, even if you have attended training in previous years.

What will be your first day of meal service? **Monday, June 6, 2011** or _____

What will be your last day of meal service? **Friday, August 19, 2011** or _____

Indicate days of the week for meal service? **Monday through Friday** or _____
Days should be consecutive

How many lunches per day do you estimate serving? _____

How many snacks per day do you estimate serving? _____

Please fax to **(713) 676-6836**, e-mail to Sheila.pous@houstontx.gov, or mail
Houston Parks and Recreation Department / Summer Food Service Program
6200 Wheeler St., Bldg 3, Houston TX 77023